

NOTICE OF MEETING

STAFFING AND REMUNERATION COMMITTEE

**Tuesday, 6th December, 2016, 7.00 pm - Civic Centre, High Road,
Wood Green, N22 8LE**

Members: Councillors Raj Sahota (Chair), Liz McShane (Vice-Chair), Jason Arthur, Bernice Vanier and Viv Ross

Quorum: 3

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF ANY)**

To receive any apologies for absence.

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under agenda item below. New items of exempt Urgent Business will be dealt with at agenda item 12 below).

4. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

5. DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS

To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

6. MINUTES (PAGES 1 - 6)

To confirm and sign the minutes of the meeting held on 4 October 2016.

7. DELEGATED DECISIONS, SIGNIFICANT ACTIONS AND URGENT ACTIONS

Report of the Assistant Director of Corporate Governance and Monitoring Officer to inform the Committee of non-executive delegated decisions and significant actions taken by Directors.

8. MY CONVERSATION MAP AND UPDATE (PAGES 7 - 20)

Report of the Assistant Director for Transformation and Resources, to provide a summary of the initial findings from the first data collection exercise following the launch of the My Conversation Map earlier in the year.

9. APPRENTICESHIPS UPDATE (PAGES 21 - 34)

Report of the Assistant Director for Transformation and Resources, to provide the Committee with an update on the progress of the apprenticeship programme and the implications of the apprenticeship levy and targets for the Council.

**10. PEOPLE MANAGEMENT REPORT Q2 - JULY TO SEPTEMBER 2016
(PAGES 35 - 42)**

Report of the Assistant Director for Transformation and Resources to provide the Committee with data relating to the workforce including non-employed workers, equalities and sickness absence data for the period July to September 2016.

**11. FORWARD PLAN REPORTS JANUARY 2017 TO MARCH 2017 (PAGES
43 - 44)**

Report of the Assistant Director for Transformation and Resources, to inform the Committee of the reports detailed on the Forward Plan that are due to be submitted during the remainder of the municipal year.

12. NEW ITEMS OF URGENT BUSINESS

To consider any new items of urgent business admitted by the Chair under agenda item 3 above.

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Monday, 28 November 2016